

6/3/18

Dear Parents / Guardians,

We shall be holding our parent evenings on **Monday 19th March and Wednesday 21st March** where you'll be able to talk with your child's teacher. Please complete and return the attached slip to your child's teacher, giving an indication of the day and time most suitable to you. The class teacher will then be able to draw up a timetable to ensure a minimum of waiting time.

On the evenings, the year 3, 4 and 5 teachers will be in the hall and the year 6 teachers will be upstairs in the studio. Please enter school via the main reception door.

Yours sincerely,

Mark Wilkinson
Headteacher



A hard copy of this letter has been sent home with your child

NAME OF CHILD: CLASS:

In order to help us allocate times, if you have a child in another class in the school, please tell us their details below.

BROTHER/SISTER (in the Junior School).....CLASS:

Monday 19 th March		Wednesday 21 st March	
5.00 - 6.00 p.m.		4.00 - 5.00 p.m.	
6.00 - 7.00 p.m.		5.00 - 6.00 p.m.	
Either time		Either time	

(Please tick appropriate box for your preferred time slot)

SIGNATURE OF PARENT



Name of childClass:

Your appointment has been made for Monday 19th March / Wednesday 21st March atp.m.